

## Course Outline

### Basic Accident & Incident Investigation

#### Duration

2 Days

#### Who Should Attend?

Individuals who are required to investigate incidents and accidents as well as to further their development of investigation techniques.

#### What Is Covered?

This highly interactive and engaging programme has been developed so that those who are unfortunate enough to be involved in an investigation are equipped and are able to create an accurate record of an incident and know how to gather physical evidence and take witness accounts. In addition the programme covers the accident trajectory and being assists delegates in identifying the immediate and underlying causes of an incident or accident and propose a targeted action

On completion of the programme delegates will be able to:-

- Understand and explain the need to investigate accidents
- Explain RIDDOR and outline which events require reporting to the enforcing authorities
- Explain the traditional approaches to investigating and identify weaknesses in its approach
- Explain the meaning of the term human factor
- Outline case studies where the understanding of human factors has played a vital part in deriving conclusions
- Explain a how a structured method of collecting information for the investigation can help
- Describe in detail how to Interviewing witnesses and take statements, and why it is crucial to the success of any investigation. Practice with simulated scenario's
- Practice writing an effective report with SMART action planning and recommendations